**Please complete one form per child in CAPITAL LETTERS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **STUDENT’S FIRST NAME (Capitals)** | |  | | | | | | |
| **STUDENT’S FAMILY NAME (Capitals)** | |  | | | | | | |
| DATE OF BIRTH | | Day | Month | Year | Age | | | |
|  | |  |  |  |  | | | |
| **Student's SCHOOL YEAR in 2017** | |  | | | | | | |
| GENDER (please tick)  Male Female | | | | | | | | |
| Attended any previous religious/Quran classes? (If so, where/when) | |  | | | | | | |
| Any learning difficulties/known disabilities? | |  | | | | | | |
| Which Islamic Centre do you regularly attend for Majlis/lectures? | |  | | | | | | |
| KNOWN ALLERGIES | |  | | | | | | |
| ADDRESS |  | | | | | | | |
|  | | | | | | | |
| TELEPHONE | HOME |  | | | | | | |
| MOBILE(Father) |  | | | | | | |
| MOBILE(Mother) |  | | | | | | |
| FATHER’S NAME | |  | | | | | | |
| MOTHER’S NAME | |  | | | | | | |
| FATHER’S EMAIL ADDRESS | |  | | | | | | |
| MOTHER’S EMAIL ADDRESS | |  | | | | | | |
| **PARENT / GUARDIAN SIGNATURE** | |  | | | **DATE** | | | |
|  | |  |  |  |  | |  |  |
| **ADMIN STAFF TO COMPLETE** | |  |  |  |  | |  |  |
| STUDENT ID | |  | |  |  | |  |  |
| ALLOCATED CLASS | |  | |  |  | |  |  |
| FEES PAID: AMOUNT/RECEIPT # | | TERM 1: | |  |  | |  |  |
|  | | TERM 2: | |  |  | |  |  |
|  | | TERM 3: | |  |  | |  |  |
|  | | TERM 4: | |  |  | |  |  |
|  | |  | |  |  | |  |  |
| **Please read the following school policies carefully and put your initials after each of them** | | | | | | | | |
| I agree to be solely responsible for my child on the school's premises. | | | | | |  | | |
| I agree to contribute to the snack roster when it is my turn. | | | | | |  | | |
| I agree to contribute to any other volunteer rosters as requested by IHS Admin. | | | | | |  | | |
| I understand that I am responsible for what my child eats and drinks at the school. | | | | | |  | | |
| I understand that I should direct and discuss all my complaints/ grievances/ concerns only with the IHS Committee and not with any other staff/volunteer directly. | | | | | |  | | |
| I understand that the school reserves the right to expel my child on behavioural and attendance grounds. | | | | | |  | | |
| I understand that if my child is absent during the term for more than two weeks due to illness/overseas trips etc, I will inform the teacher in advance where possible. Otherwise I will call the school, and inform the teacher/IHS Committee as soon as possible**. I understand that unexplained absences can lead to my child losing his spot in the school.** | | | | | |  | | |
| I understand that if my child does not attend for IHS for a term or part of a term due to any reason eg holidays, I must still pay the term fees in order to reserve their spot in the school. | | | | | |  | | |
| I agree that I will bring my child to the school on time. | | | | | |  | | |
| I agree that I am responsible to ensure that my child is not najis while at the Centre. **If the child needs assistance to use the toilet I will be available to help my child.** | | | | | |  | | |
| I agree that my child will always attend the school in the proper Islamic Dress Code (long shirts, long sleeves and long pants for all children above 9 years, headscarf for all girls). | | | | | |  | | |
| **I agree and understand that I shall look after the child during break time and after classes.** | | | | | |  | | |
| I understand that I must attend each Parent/ Teacher meeting when advised by the school. | | | | | |  | | |
| I understand that if my child is found to be using/displaying video games, consoles, iPods, mobile phones or similar devices during school hours the devices will be confiscated. | | | | | |  | | |

**I have read all the terms and conditions above, and agree to abide by them.**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please circle: Father/Mother**